Unauthorized Title I Purchases

All purchases with Title I grant funds must be for the direct improvement of student academic achievement as reflected in the schools’ School Improvement Plan. Therefore, the following expenditures are unauthorized under the Title I program:

- Personal hygiene, skin care, abstinence, and/or hope chest items;
- Permanent fixtures to buildings (i.e., remodeling, renovations, electrical wiring, network wiring, parking spaces, paving, drops, wall-mounted boards and interactive equipment, etc.);
- Items for the maintenance of plant (i.e., custodial/maintenance supplies, lawn mowers, etc.);
- Office supplies and equipment (i.e., paperclips, staples, staplers, printers, scanners, etc.);
- Coffee cups, water bottles, promotional mugs, key-chains, lanyards, book bags, tote bags, personalized school items, visitor hallway passes, and school uniforms;
- Awards (i.e., plaques or trophies);
- Incentives for parents;
- Bumper stickers;
- Teacher agendas/calendars, portfolios, etc.;
- Food items, inclusive of food of any kind during a field trip or an event;
- Communication equipment (i.e., walkie-talkies, telephones, beepers, etc.);
- Computer/technology equipment for administrators/clerical;
- Art and music supplies*;
- Physical Education/Playground equipment/supplies (i.e., bats, gloves, mats, gyms, nets, etc.);
- Furniture for administrators/clerical;
- Furniture for classrooms/labs/media centers, etc.*;
- Textbooks*;
- Travel for administrators;
- Dues in professional organizations;
- Motor vehicles;
- Land purchases;
- Gift Cards;
- Servers*;
- Maintenance of website;
- Rental of venue for field trips, end of year activities, etc.; and
- Entrance admission to non-academic events, inclusive of chaperone entrances fee for field trips.

The above-mentioned items, as well as any other similar items not listed, are unauthorized purchases with the Title I grant funds. Exceptions may be made for items indicated by an asterisk (*) with approval from the Department of Title I Administration. Should you have any questions, please contact Ms. Ana Rodriguez, Executive Director, Financial and Budget Management, at 305 995-1705 or AMRodriguez@dadeschools.net.